

OTAUA SCHOOL

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2017

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OTAUA SCHOOL
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

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Annual Report

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MEMBERS OF THE BOARD OF TRUSTEES

KIWISPORT STATEMENT

OTAUVA SCHOOL
STATEMENT OF RESPONSIBILITY
FOR THE YEAR ENDED 31 DECEMBER 2017

Statement of Responsibility

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2017 fairly reflects the financial position and operations of the school.

The school's 2017 financial statements are authorised for issue by the Board.

Gavin Paul Roden
Full Name of Board Chairperson

CAROL WAZZY GRANT
Full Name of Principal

Gavin Roden
Signature of Board Chairperson

[Signature]
Signature of Principal

2/ May / 2018
Date:

03-05-2018
Date:

**OTAUA SCHOOL
STATEMENT OF COMPREHENSIVE REVENUE & EXPENSE
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Note	2017 Actual	2017 Budget (Unaudited)	2016 Actual
		\$	\$	\$
Revenue				
Government Grants	2	1,418,476	1,159,000	1,259,148
Locally Raised Funds	3	72,633	42,500	106,836
Interest Earned		5,730	3,000	4,412
		-----	-----	-----
		1,496,839	1,204,500	1,370,396
Expenses				
Locally Raised Funds	4	56,689	33,500	64,803
Learning Resources	5	826,412	747,500	713,670
Administration	6	104,504	100,500	102,324
Property	7	434,161	297,500	379,658
Depreciation	8	39,501	25,500	37,088
Loss on Disposal of Property, Transport		348	-	-
		-----	-----	-----
		1,461,615	1,204,500	1,297,543
		-----	-----	-----
Net Surplus (Deficit)		35,224	-	72,853
Other Comprehensive Revenue and Expenses		-	-	-
		-----	-----	-----
Total Comprehensive Revenue and Expense for the Year		35,224	-	72,853
		=====	=====	=====

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

OTAUVA SCHOOL
STATEMENT OF CHANGES IN NET ASSETS/EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2017

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Balance at 1 January	486,015	486,015	403,412
Total Comprehensive Revenue and Expense for the Year	35,224	-	72,853
Capital Contributions from the Ministry of Education Contribution - Furniture & Equipment Grant	10,433	-	9,750
Equity at 31 December	531,672	486,015	486,015
Retained Earnings	531,672	486,015	486,015
Reserves	-	-	-
Equity at 31 December	531,672	486,015	486,015

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

OTAUVA SCHOOL
STATEMENT OF FINANCIAL POSITION
AS AT 31ST DECEMBER 2017

	Note	2017 Actual	2017 Budget (Unaudited)	2016 Actual
		\$	\$	\$
Current Assets				
Cash & Cash Equivalents	8	202,347	203,319	199,313
Accounts Receivable	9	45,559	40,000	39,948
GST Receivable		3,574	1,690	1,690
Prepayments		5,546	4,529	4,529
Inventories	10	7,508	7,776	7,776
Investments	11	100,000	50,000	50,000
		-----	-----	-----
		364,534	307,314	303,256
Current Liabilities				
Accounts Payable	13	59,238	50,000	49,143
Cyclical Maintenance Provision	14	4,714	-	4,699
Finance Lease Liability	15	7,717	3,600	3,600
		-----	-----	-----
		71,669	53,600	57,442
Working Capital Surplus (Deficit)				
		292,865	253,714	245,814
Non-Current Assets				
Property, Plant & Equipment	12	288,140	272,315	277,815
		-----	-----	-----
		288,140	272,315	277,815
Non-Current Liabilities				
Cyclical Maintenance Provision	14	34,603	35,514	29,514
Finance Lease Liability	15	14,730	4,500	8,100
		-----	-----	-----
		49,333	40,014	37,614
Net Assets				
		-----	-----	-----
		531,672	486,015	486,015
Equity				
		-----	-----	-----
		531,672	486,015	486,015
		=====	=====	=====

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

OTAUA SCHOOL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2017

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Cash flows from Operating Activities			
Government Grants	290,616	269,000	289,447
Locally Raised Funds	72,633	42,500	106,836
Goods & Services Tax (net)	(1,884)	-	2,996
Payments to Employees	(86,254)	(117,000)	(93,015)
Payments to Suppliers	(199,427)	(167,195)	(198,936)
Interest paid	-	(4,699)	-
Interest received	5,730	3,000	4,412
Net cash from(to) Operating Activities	81,414	25,606	111,740
Cash flows from Investing Activities			
Purchase of PPE (and intangibles)	(34,413)	(20,000)	(42,236)
Purchase of Investments	(50,000)	-	-
Sale of Investments	-	-	-
Net cash from(to) Investing Activities	(84,413)	(20,000)	(42,236)
Cash flows from Financing Activities			
Contribution by MOE - Furn & Equip	10,432	2,000	9,750
Finance Lease Payments	(4,399)	(3,600)	(5,005)
Net cash from Financing Activities	6,033	(1,600)	4,745
Net increase (decrease) in cash & cash equivalents	3,034	4,006	74,250
Cash & cash equivalents at the beginning of the year	8 199,313	199,313	125,064
Cash & cash equivalents at the end of the year	8 202,347	203,319	199,313

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

OTAUA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

1. Statement of Accounting Policies

For the year ended 31 December 2017

a) Reporting Entity

Otaua School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees is of the view the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2017 to 31 December 2017 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the School is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific accounting policies

The accounting policies used in the preparation of these financial statements are set out below.

OTAUA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

Critical Accounting Estimates and Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in Applying Accounting Policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 15.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the school but are paid directly to teachers by the Ministry of Education.

Use of land and building grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

OTAUVA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is

OTAUWA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and includes stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Thus the fair value of the inventory is determined based on the cost at time of purchase. The write down from cost to net realisable value is recorded as an expense in the Statement of Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the School may incur on sale or other disposal.

The School has met the requirements under section 73 of the Education Act 1989 in relation to the acquisition of securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are

OTAUVA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (ie: sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	20-50 years
Furniture	10 years
Equipment	5 years
Information and Communication Technology	5 years
Motor Vehicles	5 years
Leased Assets held under a finance lease	Term of the Lease
Library Resources	12.5% diminishing value

1) Impairment of property, plant and equipment

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

OTAUUA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

p) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

OTAUVA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, funds held on behalf of the Ministry of Education, painting contract liability, finance lease liability and borrowings. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to or received from the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the Statement of Cash Flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

u) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in-kind in the Statement of Comprehensive Revenue and Expense.

OTAUVA SCHOOL
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2017

2. Government Grants

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Operational grants	271,020	258,000	262,821
Teachers salaries grant	757,401	650,000	649,115
Use of land and buildings grant	369,820	240,000	320,587
Other MOE grants	11,800	6,000	15,967
Transport grants	7,796	5,000	9,483
Other government grants	639	-	1,175
	<hr/> 1,418,476	<hr/> 1,159,000	<hr/> 1,259,148

3. Locally Raised Funds

Local Funds raised within the School's community are made up of:

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
<i>Revenue</i>			
Donations	13,215	9,000	29,232
Activities	34,765	22,500	58,427
Trading	20,685	10,000	17,603
Transport (local)	3,968	1,000	1,574
	<hr/> 72,633	<hr/> 42,500	<hr/> 106,836
<i>Expenditure</i>			
Activities	28,170	22,500	47,934
Trading	25,354	10,000	13,895
Transport (local)	3,165	1,000	2,974
	<hr/> 56,689	<hr/> 33,500	<hr/> 64,803
<i>Net surplus for the year Locally Raised Funds</i>	15,944	9,000	42,033

OTAUVA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

4. Learning Resources

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Curricular	16,743	18,000	12,779
Employee Benefits - Salaries	787,274	710,500	692,627
Staff Development	22,395	19,000	8,264
	826,412	747,500	713,670

5. Administration

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Audit Fees	6,640	6,000	7,090
Board of Trustees Fees	4,950	5,000	5,060
Board of Trustees Expenses	3,049	2,000	875
Communication	2,878	2,700	2,942
Consumables	5,555	6,500	6,041
Operating Lease	2,218	2,300	2,306
Other	30,222	25,600	26,605
Employee Benefits - Salaries	39,377	41,000	42,174
Insurance	4,215	4,000	4,071
Contractors & Consultancy	5,400	5,400	5,160
	104,504	100,500	102,324

6. Property

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Caretaking & Cleaning Consumables	20,608	19,500	19,401
Cyclical Maintenance Provision	5,104	6,000	5,109
Grounds	10,296	5,500	11,107
Heat, Light, Water	7,350	10,000	9,316
Repairs and Maintenance	10,110	7,500	5,705
Employee Benefits - Salaries	8,502	8,000	7,330
Security	2,371	1,000	1,103
Use of Land & Buildings	369,820	240,000	320,587
	434,161	297,500	379,658

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of

OTAUVA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

Education's year-end reporting purposes.

7. Depreciation of Property, Plant & Equipment

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Building Improvements	7,571	7,000	8,321
Furniture & Equipment	18,324	10,000	15,822
Information/Communication Technology	10,558	7,500	11,407
Leased Assets	1,524	-	-
Library Resources	1,524	1,000	1,538
	<hr/> 39,501	<hr/> 25,500	<hr/> 37,088

8. Cash and Cash Equivalents

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
ASB 00 Cheque Account	124,876	139,319	134,780
ASB 02 Cheque Account	23,148	7,000	7,125
ASB Business Saver 53 Account	44,558	45,000	45,266
ASB Business Saver Account	9,765	12,000	12,142
	<hr/> 202,347	<hr/> 203,319	<hr/> 199,313

9. Accounts Receivable

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Receivables	-	-	-
Interest Receivable	695	-	-
Banking Staffing Underuse	-	-	-
Teacher Salaries Grant Receivable	44,864	40,000	39,948
	<hr/> 45,559	<hr/> 40,000	<hr/> 39,948
Receivables from:			
Exchange Transactions	695	-	-
Non-Exchange Transactions	44,864	40,000	39,948
	<hr/> 45,559	<hr/> 40,000	<hr/> 39,948

OTAUA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

10. Inventories

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Stationery	939	1,272	1,272
Uniforms	6,569	6,504	6,504
	7,508	7,776	7,776

11. Investments

The schools investment activities are classified as follows:

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	100,000	50,000	50,000
Non-current Asset			
Long-term Bank Deposits	-	-	-

12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$
Building Improvements	168,693	-	-	7,571	161,122
Furniture & Equipment	69,906	21,736	-	18,324	73,318
Information & Communication	27,208	10,600	-	10,558	27,250
Leased Assets	-	15,413	-	1,524	13,889
Library Resources	12,008	2,077	-	1,524	12,561
Balance at 31 December 2017	277,815	49,826	-	39,501	288,140

OTAUVA SCHOOL
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2017

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2016	\$	\$	\$
Building Improvements	328,681	167,559	161,122
Furniture & Equipment	154,659	81,341	73,318
Information & Communication	72,591	45,341	27,250
Leased Assets	15,413	1,524	13,889
Library Resources	52,194	39,633	12,561
Balance at 31 December 2016	623,538	335,398	288,140

No Impairment loss of assets was recorded.

	Opening Balance (NBV)	Additions	Disposals	Depreciation	Total (NBV)
2016	\$	\$	\$	\$	\$
Building Improvements	156,514	20,500	-	8,321	168,693
Furniture & Equipment	65,755	19,973	-	15,822	69,906
Information & Communication	37,145	1,470	-	11,407	27,208
Leased Assets	-	-	-	-	-
Library Resources	12,193	1,353	-	1,538	12,008
Balance at 31 December 2016	271,607	43,296	-	37,088	277,815

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2016	\$	\$	\$
Building Improvements	328,681	159,988	168,693
Furniture & Equipment	141,761	71,855	69,906
Information & Communication	61,991	34,783	27,208
Library Resources	50,117	38,109	12,008
Balance at 31 December 2016	582,550	304,735	277,815

OTAU SCHOOL
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2017

13. Accounts Payable

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Operating creditors	7,049	10,000	2,694
Accruals	7,325	-	6,501
Employee entitlements - leave accrual	-	-	-
Employee entitlements - salaries	44,864	40,000	39,948
	<hr/> 59,238	<hr/> 50,000	<hr/> 49,143
Payables for:			
Exchange Transactions	59,238	50,000	49,143
Non-Exchange Transactions	-	-	-
	<hr/> 59,238	<hr/> 50,000	<hr/> 49,143

The carrying value of payables approximates their fair value.

14. Provision for Cyclical Maintenance

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Provision at start of year	34,213	34,213	29,104
Increase to provision during year	5,104	6,000	5,109
Use of provision during year	-	4,699	-
Provision at end of year	<hr/> 39,317	<hr/> 35,514	<hr/> 34,213
Current Liability	4,714	-	4,699
Non Current Liability	34,603	35,514	29,514
	<hr/> 39,317	<hr/> 35,514	<hr/> 34,213

The Board has a cash management plan to ensure that sufficient cash is available to meet all maintenance obligations as they fall due over the next ten years. The amount recognised as a provision is the best estimate of the expenditure required to settle the present obligations at 31 December 2016. Present obligations are identified in the school's current 10-year property plan approved by the Ministry of Education. The provision has not been adjusted for inflation and the time value of money.

OTAUVA SCHOOL
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2017

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and a phone system. Minimum lease payments payable:

	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
No later than one year	7,717	3,600	3,600
Later than one year and no later than five years	14,730	4,500	8,100
Later than five years	-	-	-
	22,447	8,100	11,700

16. Funds Held for Capital Works Projects

During the year the school received and applied funding from the Ministry of Education for the following capital works projects:

	Opening Balance	Receipts from MOE	Payments	BOT Portion	Closing Balance
	\$	\$	\$	\$	\$
2017					
Nil					
2016					
Nil					

17. Related Party Transactions

The school is an entity controlled by the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

OTAUVA SCHOOL
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2017

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2017 Actual \$	2016 Actual \$
<i>Leadership Team</i>		
Remuneration	124,340	119,447
Fulltime equivalent members	1.00	1.00
Board members		
Board of Trustees	4,950	5,060
Fulltime equivalent members	0.25	0.22
<i>Total key management personnel remuneration</i>	<i>129,290</i>	<i>124,507</i>
Total full-time equivalent personnel	1.25	1.22

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2017 Actual \$000	2016 Actual \$000
Salaries and other payments	120-130	110-120
Benefits and other emoluments	1-5	-
Termination benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

	Remuneration \$000	2017 FTE	2016 FTE
Nil	-	-	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

OTAUVA SCHOOL
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2017

19. Compensation and other Benefits upon leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was as follows:

	2017 Actual	2016 Actual
Total value	\$ -	\$ -
Number of people	-	-

20. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2017.
 (Contingent liabilities and assets as at 31 December 2016: nil)

21. Commitments

(a) Capital Commitments

As at 31 December 2017 there are no capital commitments.
 (Capital commitments as at 31 December 2016: nil).

(b) Operating Commitments

As at 31 December 2017 the Board has entered into the following contracts:

(a) operating lease of laptops

	2017 Actual	2016 Actual
No later than one year	\$ -	\$ 4,414
Later than one year and no later than five years	-	945
Later than five years	-	-

OTAUA SCHOOL
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 DECEMBER 2017

22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise in particular years, they are offset by planned surpluses in previous years or ensuing years.

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and Receivables

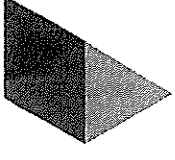
	2017 Actual	2017 Budget (Unaudited)	2016 Actual
	\$	\$	\$
Cash and Cash Equivalents	202,347	203,319	199,313
Receivables	45,559	40,000	39,948
Investments - Term Deposits	100,000	50,000	50,000
Total Cash and Receivables	347,906	293,319	289,261

Financial Liabilities measured at amortised cost

Payables	59,238	50,000	49,143
Finance Leases	22,447	8,100	11,700
Total Financial Liabilities measured at amortised cost	81,685	58,100	60,843

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



Analysis of Variance Reporting

School Name:	Otaua School	School Number:	1410
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Strategic Aim:	All students will make progress towards reaching/exceeding the appropriate national standard in reading, writing and mathematics. The management of the school will provide resources and support to actively promote 1:2 digital learning.			
Annual Aim:	Maori students and special needs students, along with the rest, will be engaged in their learning and achieve educational success.			
Target:	Written as three separate targets : That all children will make progress towards reaching/exceeding the appropriate national standards in reading, writing and mathematics.			
Baseline Data:	Click here to record your baseline data. This is your starting point and will allow you to measure your progress through the year			
	2014	2015	2016	2017
Maths (all)	70%	65.4%	64.9%	71.2%
Maori	56.3%	66.4%	58.3%	78.5%
Writing (all)	66.7%	68.7%	59.7%	61.5%
Maori	66.7%	68.7%	58.3%	57.1%

	Reading (all)	82.9%	77.5%	89.2%	79.9%
	Maori	66.7%	82.4%	58.4%	78.6%

Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
<ul style="list-style-type: none"> We ensured that all teachers had target children identified clearly in their planning. The progress of these children was regularly moderated and discussed. Teachers worked with priority learners with differentiated learning needs. These children were also withdrawn for group/individual sessions with released DP. Ensured that all teachers had reading, writing and maths as priorities in classroom programmes and changed our daily structure to meet this need. Active involvement in PL for all staff and release provided for one-to-one work with facilitators. 	<p>Looking at the baseline data from the last four years, it is important to note :</p> <ul style="list-style-type: none"> We have had significant roll increase. Our peak roll was 199 in December 2017, 182 at the end of 2016 and closer to 150 at the end of 2014. In 2014 we had 55 enrolments and last year 66. The data gathered at the end of 2017 is reflective of our community. Writing data was lower than anticipated. (See next column) Moderation was increased across the school. It is especially pleasing to see that our Maori data is similar to that of the all data. We have a small %age of learners who identify and that skews the percentages somewhat. 	<ul style="list-style-type: none"> Many of the students who have enrolled with us in the last few years have come from other schools in the area and often have had learning/behavioural needs (or both) and parents were dissatisfied where they were previously enrolled. The trend of "children with additional baggage" seems to be a growing trend, making our school a "magnet". Many have had RTLB intervention, we have several who have medication daily and are under Whirinaki. We have a few who go to SPELD as a result of an educational assessment carried out at the parents' expense and others involved in after school tutoring. All of these factors have an impact. Our writing facilitator was genuinely surprised that our writing data wasn't 	<ul style="list-style-type: none"> The BOT has agreed to continue funding an extra FTTE so that target children can be worked with in a setting with a qualified teacher, not a para- professional It was suggested by our writing facilitator that we use an independent moderator to work through a set of samples and then compare to our thinking. This is part of the PL. Writing achievement is an area that needs addressing. Continue with writing PL this year with Dr Murray Gadd as last year, bringing new staff on board. The collection and collation of qualitative data.

	<ul style="list-style-type: none"> • We continued with our alternate timetable during the day so that these curriculum areas become a priority focus. • We had PL in writing. 	<p>higher. This observation is based on his interactions with teachers and students throughout the school and work done in classrooms.</p> <ul style="list-style-type: none"> • We have had considerable roll growth in the last four years although our school is not that big. Looking at the 2014 – 2017 and data we have had a 25% change and growth in roll annually.
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Planning for next year:

- The BOT have funded and over-entitlement teaching position that releases an experienced teacher to work with target children.
- Continued BOT funding of PL in writing. This will involve TO days, in class modelling and observation, one-to-one with teachers and workshops.
- PL in digital fluency continues for another 12 months.

OTAUA SCHOOL
MEMBERS OF THE BOARD OF TRUSTEES

For the year ended 31st December 2017

Name	Position	How Position on Board Gained	Occupation	Term Expires
Gavin Roden	Chair	Elected May 2016	Farmer	May 2019
Karyn Glenny	Elected Parent	Elected May 2016	Accounts Administrator	May 2019
Michael Lamb	Elected Parent	Elected May 2016	Sales and Marketing Manager	May 2019
Sean McCabe	Elected Parent	Elected May 2016	Photographer	May 2019
Scott Shuker	Elected Parent	Elected May 2017	Farmer	May 2019
Megan Allen	Staff Representative	Elected May 2016	Teacher	May 2019
Carol Graham	Principal		Principal	

Otaua School Annual Report 2017



KiwiSport

Kiwisport provides funding for schools for year 1-8 students and year 9-13 students via the Ministry of Education and community projects (via SPARC to regional sports trusts) to achieve the following aims:

- To increase the number of school-aged children participating in organised sport
- Increase the availability and accessibility of sport opportunities for all school-aged children.
- Support children in developing skills that will enable them to participate effectively in sport.

KiwiSport funding for Otaua School, 2017

For the 2017 school year, Otaua School received the following and this is a report on how the funds were spent.

We received a total of \$2466.70

A total of \$ 2607.26 spent on . This was slightly more than we received. There was an overspent amount of \$140.56

Franklin Schools Subscription	166.00
Franklin Zone subscription	112.50
Swimming Equipment hire	75.00
Pool Hire	143.75
Transport to swimming	148.00
Transport to Athletics Group Day	250
Athletics - Get, Set, Go!	414.00
Junior Tabloids bus to Puni	300
Sports Equipment	187.85
Athletics Sand	120.16
Bus to Awhitu Cross Country	390.00
Contribution to whole school activity	300
TOTAL	\$2607.26

Principal - Carol Graham